

MINUTES
LOCAL HUMAN RIGHTS COMMITTEE MEETING
And ANNUAL APPRECIATION DINNER
Dutch Inn/Quality Inn, Collinsville, VA
May 8, 2012 – 4:00 P.M.

LHRC MEMBERS ATTENDING: Jim Rountree, Nancy Davis, Sharon Hooker, Rhonda Stone and Sharon Shepherd

OTHERS ATTENDING: Henry Ayers, PARC Workshop, Inc., Penny Belcher, Patrick County Developmental Center, Pamela Pritchett, Stepping Stones, Sherry Cowan and Joanne Shirley, Blue Ridge Counseling Services, Jennifer Sturdivant, Upside to Youth Development, Lois Barbour and Cynthia Eberhardt, Pioneer Outpatient Behavioral Health, Jeannie Odachowski, Family Preservation Services, Trish Pendleton, Hope Tree Family Services, Tammy Solari, United Support Services, Maria Hodge, United Support Services, Torey Morris, Life Stages, Sue- Ann Albee, It's About Time, Inc., Tammy Elliott, EHS Support Services, Stephanie Motley, ATIBA Youth Interventions, Rochelle Potter and Ashley Callahan, Phoenix, LLC, Carol Walker, East Mental Health, Carla Yopp and Donna Hodges, Trinity Support Services, Jennifer Sherman and Kristi Emmons, Intercept Youth Services, Victor Rivera, Support Systems, LLC, Mary Menefee and Dianne Hairston, Mayo Residential, LLC, *Tameki Tarpley and LaComa Hairston, The Clay Corporation, Teresa Hooper, PCS, Pauline Pritchett, Next Friend Request, WB, Marina Long, PRGH, Susan Meeks, Potential Human Rights Committee Member, Becky Lovell, Piedmont Community Services, Ron Hairston, Piedmont Community Services, Jennifer Kovack, Office of Human Rights/DBHDS.

*NOTE: Tameki Tarpley and LaComa Hairston, Claye Corp., left before the meeting while the LHRC was in closed session and did not return.

LHRC MEMBERS ABSENT: Linda Smith

I. Call to Order - Nancy Davis

Committee Chairman Nancy Davis called the meeting to order at 4:05 p.m.

II. Closed Session – Nancy Davis

Chairman Nancy Davis made a motion that the Piedmont Community Services LHRC go into closed session pursuant to VA Code 2.2-3711.A. (4) and (15) for the purpose of protecting the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records to consider a Next Friend request and to conduct an interview with a LHRC applicant. The motion was seconded and received a unanimous vote of approval. The committee moved to a private room.

- a. Only LHRC Committee members and persons involved in the Next Friend request we present during this interview. Following the interviews and discussion, a motion was made to approve the Next Friend request for WB

as presented. The motion was seconded and a unanimous vote of approval followed. Everyone involved in the Next Friend request was dismissed.

- b. Susan Meeks was asked to join the LHRC Committee for the purpose of an interview as a potential LHRC Committee member. After the interview and discussion, a motion was made to approve Susan Meeks for the vacant position on the LHRC. The motion was seconded and a unanimous vote of approval. Jennifer Kovack will move forward in obtaining approval from the State Human Rights Committee.

Chairman Nancy Davis asked for a motion to return to open session. Sharon Shepherd moved that the committee reconvene into open session. The motion received a second and a unanimous vote followed. Committee members returned to the open meeting room.

Committee Chairman Nancy Davis moved that each member certify that to the best of their knowledge only matters lawfully exempt from open meeting requirements under VA Code 2.2-3711 A (4&15) were discussed. Each committee member so certified.

III. Approval of the February 21 and February 28, 2012 Minutes – Nancy Davis

A motion was made, seconded and passed to approve the February 21, 2012 and February 28, 2012 minutes as presented.

IV. Regional Advocate's Report – Jennifer Kovack

- a. Jennifer advised the committee that the State Human Rights Committee is in the process of recruiting a professional and consumer for the state committee. They would like to find a professional with sexual offender and treatment expertise. Please contact Jennifer for more information. The next SHRC meeting is in Petersburg on June 8.

- b. Fidura & Associates recently provided training in investigations in Richmond. Affiliates received information regarding this training opportunity by email. Fidura & Associates will offer more training opportunities in the future. Information will be sent out by email as it becomes available.

- c. Quarterly reports are due by the 5th day of the following month that the report is due. Quarters end in March, June, September and December. Reports should be emailed to Jennifer. If you have not sent your report through the quarter ending March 31, please send this to Jennifer as soon as possible.

- d. Jennifer reported that Kevin Paluszak is no longer working in this region. He is now in the Northern Virginia Region near his home. He will continue to be involved during the transition; however, from this date forward, all affiliates should forward everything and questions related to Human Rights to Jennifer.

- e. Department of Justice Update – Central Virginia Training Center continues to discharge individuals. They have hired one person and will be hiring more licensing professionals assigned the task of insuring the health and safety of consumers. Licensure and Human Rights will make weekly visits to check on the released individuals who have not been in their community for many years.

- f. Everyone should have updated Human Rights Posters displayed with Jennifer's contact information including her cell phone number.

V. CSB Activities – Ron Hairston

Ron Hairston reported that Piedmont Community Services' intermediate care facility (ICF), Piedmont Home, is now open and has one resident. Other consumers are scheduled to

move to the ICF from the PRGH located on Starling Avenue. The ICF is located at 26 Booker Road in the City of Martinsville. A grand opening for the new facility took place on March 29th. Additional health care services are offered at the ICF to accommodate the needs of consumers requiring more health related services.

VI. Affiliation requests:

1. Phoenix, LLC – Service Modification – Ashley Callahan

Ashley Callahan, Phoenix, LLC, requested a modification to include parental Assessments and provide MHSS and Outpatient Therapy. They do not know the extent of the current need but the need appears to be a growing. They are currently getting trained and plan to offer this service in Franklin, Patrick and Henry counties and in the City of Martinsville. Services will be offered from their current 235 Claiborne Avenue, Rocky Mount, location. Referrals will come from attorneys, courts, etc., according to Ms. Callahan. A motion was made to approve this modification request for Phoenix, LLC. The motion was seconded and received a unanimous vote of approval to allow these service modifications as request.

2. Trinity Support Services, LLC – expand to include 20 West Court Street, Rocky Mount, location – Donna Hodges

Donna Hodges advised the committee that Trinity Support has a location in Martinsville and has eight clinicians and a management staff of four. She requested that their services be expanded to include their new office located at 20 West Court Street, Rocky Mount. According to Donna, Medicaid provides 100% of their funding. They currently have a director, two clinicians and an office manager on staff. A motion was made to approve this request and received a second and a unanimous vote of approval followed.

VII. Other:

a. Affiliate Assessment – Becky Lovell

Over the past several years the LHRC has assessed affiliates \$125 to cover the cost of Becky's administrative time and supplies. It appears that \$125 is adequate at this time because she is using email more. A motion was made to assess all affiliates \$125 for the 2012/13 fiscal year. The motion received a second and a unanimous vote approving the assessment followed. Becky will send out invoices in the next few weeks. Assessments are due by July 1. If assessments are not paid in a reasonable time frame, affiliates will jeopardize their affiliate status.

Jennifer led a conversation regarding attendance at the LHRC meetings. Affiliates should have a representative at each meeting, preferably the person who handles complaints.

b. Training Opportunity – Becky Lovell

Jim Tobin has been in contact with the Small Business Development Center in Martinsville and they have offered to provide training for area small businesses providing Medicaid services. Becky polled the group to determine what training is needed. The categories were: (1) Intellectual Disability Waiver regulations, (2) Mental health State Plan Option regulations, (3) New Dept. of Behavioral Health & Development Services License requirements; and (4) Other. The overwhelming response was the need for training in Medicaid Audits.

c. Affiliate Reports:

United Support Services - Tammy Solaria reported that they have had one complaint and it was handled informally.

Life Stages - Torry Morris reported that they have not had any complaints.

It's About Time – Sue Ann Albee reported that they had nothing to report, no complaints.

ATIBA – Stephanie Motley reported that they have had no complaints.

EHS Support Services – Tammy Elliott reported that they had one complaint involving dignity. There was an informal resolution.

Trinity Support Services - Carla Yopp reported that they have had no complaints.

Mayo Residential – Mary Menefee reported that they had one complaint regarding family visits. She also reported that they too all their clients to Virginia Beach on April 9 and everyone had a good time.

East Mental Health – Carol Walker reported that they had one informal complaint regarding confidentiality, and no formal complaints.

Trinity Support Services – Donna Hodges reported that they have had no complaints.

Intercept Youth Services – Jennifer Sherman reported that they have had no complaints.

Phoenix, LLC – Ashley Callahan reported that they have had no complaints.

Support Systems – Victor Rivera reported that they had one complaint regarding services.

Pioneer Health - Lois Barbour reported that they have had no complaints.

Family Preservation – Jeannie Odachowski reported that they had one mother complaint regarding staff confidentiality. The complaint is still pending as they have made numerous unsuccessful attempts to contact the person making the complaint.

Upside to Youth – Richard Roman reported that they have had no complaints.

Hope Tree – Trish Pendleton reported that they had one informal complaint regarding confidentiality and it has been resolved.

PARC Workshop – Henry Ayers reported that they have had no complaints.

Patrick County Development Center – Penny Belcher reported that they have had no complaints.

Stepping Stones - Pamela Pritchett reported that they have had no complaints.

Blue Ridge Counseling – Sherry Cowan reported that they have had no complaints.

VIII. Meeting Location – Becky Lovell

Becky Lovell led a discussion regarding the need for a larger space for the LHRC meeting. We have outgrown the board room at Piedmont Community Services due to the increase in the number of affiliates over recent years. The next meeting, August 14, will be at New College Institute, Room 303, in Uptown Martinsville. Other possible locations were discussed. Nancy Davis will check to see if a room would be available at First Presbyterian Church on Church Street Extension just across from Patrick Henry Elementary School. (NOTE: Nancy Davis checked on the availability of First Presbyterian Church and has scheduled the November 13 LHRC meeting there.)

IX. Upcoming LHRC Meeting Dates:

August 14, 2012 – 4-6:00 pm, New College Institute, Room 303

November 13, 2012 – 4-6:00 pm, First Presbyterian Church, Church Street Extension, Martinsville

Respectfully submitted by:

Becky Lovell